

Henderson Memorial Public Library
54 E. Jefferson Street
Jefferson, OH 44047

Regular Board Meeting

January 10, 2023

6:00 P.M.

CALL TO ORDER: Dee Culbertson called the meeting to order at 6:00 P.M. and led the pledge of allegiance.

ATTENDANCE:

Members Present: Scott Wludyga Jessica Bailey Dee Culbertson Roger Craik Chris Miller
 Shannon Jones Fred Grimm Fred Portz, Jacob Morgan

Members Absent:

Also Present: Bev Follin Ronni Charles

Guest Present: Cheryl Principi

Public Comments: N/A

AGENDA: **Motion 1-23:** Fred Grimm made a motion to approve the agenda. Jessica Bailey seconded the motion. Motion carried.

- ✓ Swearing in of new Officers & Fiscal Officer. Chapin Longden presided.
- ✓ Appointment of Committee Members & Regular 2023 Meetings.

Motion 2-23: Fred Grimm made a motion to approve all committee appointments discussed. Roger Craik seconded the motion. The Secretary did Roll Call. All approved. Motion carried.

Officers elected for 2023:

- ✓ Dee Culbertson, President
- ✓ Chris Miller, Vice-President
- ✓ Jessica Bailey, Secretary

MINUTES: **Motion 3-23:** Fred Portz made a motion to approve the minutes. Fred Grimm seconded the motion. Motion carried.

FISCAL OFFICER'S REPORT:

- ✓ Ronni Charles reviewed all December 2022 financial reports with all in attendance.
- ✓ Ronni informed all that she has not received the December 2022 investment reports due to software issues. She will email it to all Trustees once received.
- ✓ Ronni stated that the PLF for 2022 increased an estimate of 9% over 2021 revenue.
- ✓ Total Revenue rolling over to 2023 is \$23,594.10.
- ✓ Ronni requested a motion be made to open a new Fund for the ODE grant monies. Per the state auditor the Board needs to approve the Special Funds. Also, Ronni updated all Trustees of meetings that have been held to move forward on this program. Ronni attended the School Board meeting on January 9, 2023.

Motion 4-23: Shannon Jones made a motion to create a new Special Fund for the Ohio department of Education grant monies. Jake Morgan seconded the motion. The Secretary did Roll Call. All approved. Motion carried.

DIRECTOR'S REPORT:

- ✓ Bev reviewed with all in attendance the December 2022 library stats and reports.
- ✓ Bev for the month of December many programs were held for fundraising.
- ✓ Michaela Darby is now the Children's Librarian and working very hard on 2023 events.

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COMMITTEE REPORTS:

Building & Grounds: Shannon stated that a meeting will need to be scheduled to review roofing inspections and decide which avenue to take.

Tech: Nothing to report

Planning Committee: Strategic Planning planned for Spring 2023.

Finance: Nothing to report.

Nominating: Nothing to report.

Personnel: Shannon stated that the Director is due for her annual Evaluation. Also, she would like to make a motion to increase the Fiscal Officer's work week to 5 days until the end of the ODE grant in 2024.

Motion 5-23: Shannon Jones made a motion to increase the Fiscal Officers schedule to 5 days per week for the duration of the ODE grant period. Fred Grimm seconded the motion. Motion carried.

Policy: Nothing to report.

Henderson Fun(d) Association: Roger stated that he would be scheduling a meeting to discuss activities for 2023.

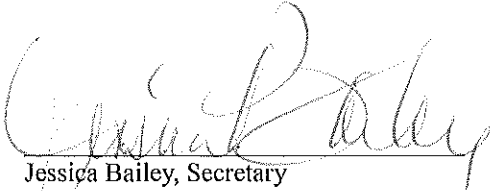
OLD BUSINESS:

NEW BUSINESS:

Motion 6-23: Roger Craik made a motion to adjourn the meeting. Fred Grimm seconded the motion. Motion carried.

With no further business, Dee Culbertson adjourned the meeting at 6:45 pm.

Ronni Charles, Fiscal Officer



Jessica Bailey, Secretary