

Henderson Memorial Public Library
54 E. Jefferson Street
Jefferson, OH 44047

Regular Board Meeting

February 14, 2023

6:00 P.M.

CALL TO ORDER: Dee Culbertson called the meeting to order at 6:00 P.M. and led the pledge of allegiance.

ATTENDANCE:

Members Present: Scott Wludyga Jessica Bailey Dee Culbertson Roger Craik Chris Miller
Shannon Jones Fred Grimm Fred Portz,
Members Absent: Jacob Morgan
Also Present: Bev Follin Ronni Charles
Guest Present: Cheryl Principi
Public Comments: N/A

AGENDA: Motion 7-23: Fred Grimm made a motion to approve the agenda. Fred Portz seconded the motion. Motion carried.

MINUTES: Motion 8-23: Jessica Bailey made a motion to approve the minutes with corrections. Roger Craik seconded the motion. Motion carried.

FISCAL OFFICER'S REPORT:

- ✓ Ronni Charles reviewed all January 2023 financial reports with all in attendance.
- ✓ Ronni gave all in attendance an annual investment report that showed overall performance since the account was opened. The Stock Market did slowly increase in January. She predicts the increase will continue for the month of February. For the month of January, the investments increased in value by \$18,961.38.
- ✓ Ronni stated that the PLF for JAN 2023 was over last years amount by 2.6%. PLF continues to do well.
- ✓ Ronni has approved utility rate contracts for Dominion & First Energy.

Motion 9-23: Shannon Jones made a motion to remove Meagen Howe from all Bank accounts and add Chris Miller. Jessica Bailey seconded the motion. Jessica called roll call. Chris Miller abstained. Motion carried.

DIRECTOR'S REPORT:

- ✓ Bev reviewed with all in attendance the January 2023 library stats and reports.
- ✓ Bev stated that it is evaluation time.
- ✓ HAVE will renew their contract with the Library and the same rates as before.
- ✓ M&G electric was called in to check buzzing relays and to repair the outside lamp.

COMMITTEE REPORTS:

Building & Grounds: Shannon stated the committee met on January 16th, 2023. She asked for a motion to renew the TLC contract for 2 years at the current rate of \$13,600/year. According to the roof inspection, \$2,400 would take care of roof repairs. It does not need replaced at this time. Shannon also discussed a quote from Loveridge Painting for exterior painting in the spring. This company came in with the lowest quote. Also, the Atech Horticulture Instructor, Ken Noble has agreed to have his class remove all dead shrubs and plan on replacements.

Motion 10-23: Fred Grimm made a motion to approve the renewal of TLC's contract for another 2 yrs. Fred Portz seconded the motion. Jessica called roll call. Motion carried.

Motion 11-23: Chris Miller made a motion to approve BTC to do roof repairs at \$2,400. Scott Wludyga seconded the motion. Motion carried.

Motion 12-23: Jessica Bailey made a motion to approve Loveridge Painting's quote of \$3,745 for exterior painting in Spring. Roger Craik seconded the motion. Motion carried.

Henderson Memorial Public Library
54 E. Jefferson Street
Jefferson, OH 44047

Regular Board Meeting

February 14, 2023

6:00 P.M.

Tech: Scott stated a meeting was held today to discuss annual goals. Technology days were discussed. Stem activities were also discussed. Canva software was discussed and an example flyer was passed around.

Planning Committee: Fred Grimm held a meeting on January 18, 2023. The committee has scheduled a planning session for Friday April 21, 2023. Tina Stasiewski from ACMC will be facilitating the meeting. A follow up meeting will be scheduled to discuss housekeeping items.

Finance: Nothing to report.

Nominating: Nothing to report.

Personnel: Jessica stated that the Director evaluation was done on January 31, 2023.

Policy: Nothing to report.

Henderson Fun(d) Association: Roger stated a meeting was held on January 31, 2023. Possible fundraising events discussed: Seasonal Basket raffles, upscale dinner and wreath making is coming back. The mural project and the adult art show will continue in 2023. More ideas and details to come.

OLD BUSINESS:

Ronni discussed the ODE grant progress. Last week she and Jeremy Huber met with interested HS students that would do the tutoring. There are currently 13 HS tutors, 1 licensed teacher tutor and 3 certified tutors from Rock Creek Elementary interested. All will be paid as a contractor and will need to turn in a W9. Julie Meyer from the JES will be acting as the onsite supervisor for the tutors. Ronni is waiting for a list of confirmed students in grades 4th, 5th and 6th. We are still in line with our March 7th starting date. Jeremy will be ordering software for each student named Study Island. The software tracks each students progress. A meeting will be scheduled next week with all tutors to get all in place to begin.

NEW BUSINESS:

Past Board Trustee, Diana Brook has been recommended to be the Library representative to the Henderson Foundation Board.

Motion 13-23: Fred Grimm made a motion to approve the appointment of Diana Brook to the Foundation Board as a library representative. Shamon Jones seconded the motion. Motion carried.

With no further business, Dee Culbertson adjourned the meeting at 7:02pm.

Ronni Charles, Fiscal Officer

Jessica Bailey, Secretary