

Henderson Memorial Public Library
54 E. Jefferson Street
Jefferson, OH 44047

Regular Board Meeting

February 8, 2022

6:00 P.M.

CALL TO ORDER: Meagen Howe called the meeting to order at 6:00 P.M. and led the pledge of allegiance.

ATTENDANCE:

Members Present: Diana Brook Shannon Jones Fred Grimm Jessica Bailey
Meagen Howe Dee Culbertson
Members Absent: Roger Craik Chris Miller Scott Wludyga
Also Present: Bev Follin Ronni Charles
Guest Present:

Public Comments: N/A

AGENDA: Motion 7-22: Fred Grimm made a motion to approve the agenda. Shannon Jones seconded the motion. Motion carried.

MINUTES: Motion 8-22: Dee Culbertson made a motion to approve the minutes. Shannon Jones seconded the motion. Motion carried.

FISCAL OFFICER'S REPORT:

- ✓ Ronni Charles reviewed all January financial reports with all in attendance.
- ✓ Ronni reviewed with all the January investment reports. For the month of January, the Library investments decreased in value by \$ (28,030.74). She will continue to monitor closely.
- ✓ Ronni announced that as of February 2, 2022 the HVAC loan is PAID IN FULL.
- ✓ Ronni is currently working on setting up the new Andover Bank accounts online. She will start using the new accounts the week of February 14, 2022.
- ✓ Ronni will have the updated 5-year budget forecast available at the next meeting.

DIRECTOR'S REPORT:

- ✓ Bev reviewed with all in attendance the January 2022 library stats and reports.
- ✓ Bev stated that 2 of the HVAC system equipment had to be replaced. The original equipment was installed when the library was built. New equipment ordered and HAVE will be installing.

COMMITTEE REPORTS:

Building & Grounds: Nothing to report.

Tech: Meeting scheduled for March 3, 2022.

Planning Committee: The next meeting is scheduled for February 15, 2022 at 5pm. The committee will be planning for the Action Plan for Strategic Planning in the Spring.

Finance: Nothing to report.

Nominating: Nothing to report.

Personnel: The last meeting was postponed due to weather. A new date will be sent out to members.

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Policy: a meeting was held on January 19, 2022. The following policies were reviewed:

- Collection Development
- Pandemic

Motion 9-22: Jessica Bailey made a motion to approve the committee recommendations regarding Fine Free for HMPL overdue amounts only. Fred Grimm seconded the motion. Motion carried.

Henderson Fun(d) Association: A meeting needs to be scheduled to determine fundraising goals/events for 2022.

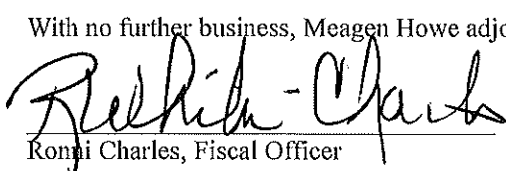
OLD BUSINESS:

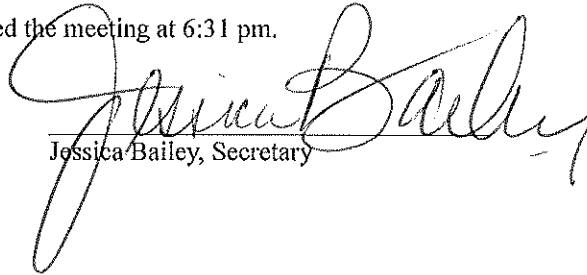
VoIP update: 12 libraries have been switched over, 4 more to go. Once completed the cued libraries will be routed over.

NEW BUSINESS:

Motion 10-22: Fred Grimm made a motion to adjourn the meeting. Dee Culbertson seconded the motion. Motion carried.

With no further business, Meagen Howe adjourned the meeting at 6:31 pm.


Ronni Charles, Fiscal Officer


Jessica Bailey, Secretary