

Henderson Memorial Public Library  
54 E. Jefferson Street  
Jefferson, OH 44047

*Regular Board Meeting*

*April 11, 2023*

*6:00 P.M.*

**CALL TO ORDER:** Dee Culbertson called the meeting to order at 6:04 P.M. and led the pledge of allegiance.

**ATTENDANCE:**

Members Present:	Scott Wludyga	Jessica Bailey	Dee Culbertson	Chris Miller	Roger Craik
	Shannon Jones	Fred Portz	Fred Grimm		
Members Absent:	Jacob Morgan				
Also Present:	Bev Follin	Ronni Charles			
Guest Present:	Cheryl Principi				
Public Comments:	N/A				

**AGENDA:** **Motion 16-23:** Fred Grimm made a motion to approve the agenda. Scott Wludyga seconded the motion. Motion carried.

**MINUTES:** **Motion 17-23:** Roger Craik made a motion to approve the minutes. Fred Portz seconded the motion. Motion carried.

**FISCAL OFFICER'S REPORT:**

- ✓ Ronni Charles reviewed all March 2023 financial reports with all in attendance.
- ✓ Ronni reviewed the month of March 2023 investment report. For the month of March, the investments increased by \$7,450.79.
- ✓ Ronni stated that the PLF for MAR 2023 was over last year's amount by 7%. PLF continues to do well.
- ✓ Ronni informed all that the amended resources certificate that includes the \$75,000 ODE grant monies has been approved by the Ashtabula County Auditor. Ronni presented to all the amended appropriations resolution that will need to be voted on.

**Motion 18-23:** Fred Grimm made a motion to approve the amended appropriation resolution. Roger Craik seconded the motion. Jessica Bailey did roll call. Motion carried.

- ✓ Ronni presented to all the 2022 IRS 990 tax return for their review.
- ✓ Ronni announced that the Grand Valley Philanthropy Group has awarded us \$1,000 for the JES library.

**DIRECTOR'S REPORT:**

- ✓ Bev reviewed with all in attendance the March 2023 library stats and reports.
- ✓ Bev stated the Youth art show was a success. Press release will be in next week's paper.
- ✓ Bev stated that the CanvaPro is implemented. Staff are currently training on it.

**COMMITTEE REPORTS:**

**Building & Grounds:** Shannon Jones informed all that the roof repairs have been completed.

**Tech:** Scott Wludyga will be scheduling the next committee meeting.

**Planning Committee:** Fred Grimm stated the last meeting was held on April 6<sup>th</sup> to finalize items for the next strategic planning event. This event is schedule for April 21<sup>st</sup> @ 5:00pm. Welcome back to Tina Stasiewski from ACMC, the event's facilitator.

**Finance:** Ronni thanked the Madison Library fiscal officer for her help regarding the new Chart of Accounts structure. There are all new codes for the 2024 budget.

**Nominating:** Nothing to report.

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Personnel: The committee needs to schedule the Fiscal Officer's evaluation

Policy: Nothing to report.

Henderson Fun(d) Association: Roger stated that the Spring Raffle basket winner will be announced during the Poetry Reception on April 25<sup>th</sup>.

Adhoc Bylaws Committee: A meeting needs to be scheduled by June so any revisions can be completed before the annual Association in November.

**OLD BUSINESS:**

Ronni discussed the ODE grant progress. She reviewed with all the stats reports. She and Bev will be meeting with Jeremy Huber regarding a summer program focusing on K-3 students.

**NEW BUSINESS:**

Bev requested input regarding the Chamber of Commerce Banquet scheduled for April 25<sup>th</sup>. After discussion some Board members will attend. The Library will be purchasing a table for the event.

**Motion 19-23:** Fred Grimm made a motion to adjourn the meeting. Chris Miller seconded the motion. Motion carried.

With no further business, Dee Culbertson adjourned the meeting at 6:56 pm.

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Ronni Charles, Fiscal Officer

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Jessica Bailey, Secretary