

**Henderson Memorial Public Library**  
54 E. Jefferson Street  
Jefferson, OH 44047

**Regular Board Meeting**

**May 14, 2024**

**6:00 P.M.**

**CALL TO ORDER:** Scott Wludyga called the meeting to order at 6:00 P.M. and led the pledge of allegiance.

**ATTENDANCE:**

Members Present: Ken Hall Scott Wludyga Fred Grimm Chris Miller  
Fred Portz Pat Bradek Jessica Bailey  
Members Absent: Karen Roderick Shannon Jones  
Also Present: Ronni Charles Karen Pierce  
Guest Present:  
Public Comments:

**AGENDA:** **Motion 17-24:** Fred Grimm made a motion to approve the agenda. Chris Miller seconded the motion. Motion carried.

**MINUTES:** **Motion 18-24:** Fred Portz made a motion to approve the minutes. Jessica Bailey seconded the motion. Motion carried.

**FISCAL OFFICER'S REPORT:**

- ✓ Ronni Charles reviewed April 2024 financial reports with all in attendance.
- ✓ Ronni stated that the April Investment Report shows a decrease in the amount of \$(18,263.54).
- ✓ Ronni stated for the month of April 2024 PLF decreased 14.6% from the previous year. Hopefully it will start to increase over the next few months.
- ✓ Ronni informed all that officially the AUP audit started today.
- ✓ Ronni stated that the Library received The 1<sup>st</sup> levy funds for 2024.
- ✓ Ronni stated that we are done at JES this month. We only had 2 weeks for this month.

**DIRECTOR'S REPORT:**

- ✓ Karen reviewed with all in attendance the April library stats and reports.
- ✓ Karen stated that we are still advertising for a FT Programming Coordinator. She will continue to post on all venues until the position is filled.
- ✓ Front entry repairs were completed but there are some issues with it that will need to be corrected by the contractor.
- ✓ Karen and staff are currently working on the summer reading schedule and all will be completed by the end of the month.
- ✓ Karen will be holding a Staff Development on May 24<sup>th</sup>. She would like to close the Library for that day.

**Motion 19-24:** Fred Grimm made a motion to close the Library on May 24, 2024 for staff development. Pat Bradek seconded the motion. Motion carried.

- ✓ Karen informed all that our HOOPLA costs continue to increase.

**COMMITTEE REPORTS:**

**Building & Grounds:** No Report.

**Tech:** No report

**Planning Committee:** No report

**Finance:** No report.

**Nominating:** No report.

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**Personnel:** A meeting needs to be scheduled to discuss the Fiscal Officer's annual evaluation.

**Policy:** No report.

**HFAC:** The Quilt Raffle, over 300 tickets sold.

**OLD BUSINESS:**

The Historical Society Quit Claim Deed will need to be resigned. Karen stated that there were some language issues according to the County Prosecutor.

**NEW BUSINESS:**

Karen asked that the Library set up a Capitol fund to set aside monies for a new roof. Ronni explained the requirements and restrictions to the Board Members.

Karen informed everyone that if the foundation does purchase the property at 62 E Jefferson st for the Library a committee will need to be created.

**Motion 20-24:** Fred Grimm made a motion to adjourn the meeting. Ken Hall seconded the motion. Motion carried.

With no further business, Shannon Jones adjourned the meeting at 7:00 pm.

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Ronni Charles, Fiscal Officer

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Jessica Bailey, Secretary