

Henderson Memorial Public Library
54 E. Jefferson Street
Jefferson, OH 44047

Regular Board Meeting

October 10, 2023

6:00 P.M.

CALL TO ORDER: DeeAnna Culbertson called the meeting to order at 6:00 P.M. and led the pledge of allegiance.

ATTENDANCE:

Members Present:	Fred Grimm	Chris Miller	Shannon Jones	Scott Wludyga
	Fred Portz	Dee Culbertson	Karen Roderick	
Members Absent:	Roger Craik	Jessica Bailey		
Also Present:	Bev Follin	Ronni Charles		
Guest Present:	Cheryl Principi			
Public Comments:	N/A			

AGENDA: **Motion 44-23:** Fred Portz made a motion to approve the agenda. Karen Roderick seconded the motion. Motion carried.

MINUTES: **Motion 45-23:** Fred Grimm made a motion to approve the minutes. Shannon Jones seconded the motion. Motion carried.

FISCAL OFFICER'S REPORT:

- ✓ Ronni Charles reviewed all September 2023 financial reports with all in attendance.
- ✓ Ronni reviewed the month of September 2023 investment report. For the month of September, the investments decreased by \$(15,724.23). She just received the annual investment overview report from FCB and it will be reviewed at the next Board meeting.
- ✓ Ronni stated for the month of September 2023 PLF increased 5.9% from the previous year. The 2023 revenue continues to do very well.
- ✓ Ronni has requested Andover Bank to update the Depository Agreement with the Library. The document was signed by all bank signers.

DIRECTOR'S REPORT:

- ✓ Bev reviewed with all in attendance the September 2023 library stats and reports.
- ✓ New staff, Amber Hanson and Ashlee Dietsch, started and are doing well. Rhonda Stiles last day was Saturday, September 30th.
- ✓ Bev asked that she start advertising for new Director. She has started posting electronically.
- ✓ Bev is currently working on the Adult Art Show. She will be contacting the Henderson Fun(d) Association Committee to make sure they are ready for the event.

COMMITTEE REPORTS:

Building & Grounds: No report.

Tech: Scott working on 3 quotes for a new sign. He will be setting up a meeting for the committee.

Planning Committee: The Strategic Plan update is in-progress.

Finance: Ronni will be finishing updates for the 2024 budget that needs submitted in December. A meeting will need to be scheduled.

Nominating: A meeting was held on October 10, 2023 to review Board of Trustees applications.

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Personnel: Dee stated that motion 42-23 needs to be amended for a salary increase being recommended by the committee.

Motion 46-23: Fred Grimm made a motion to amend motion 42-23 to increase the \$50,000-55,000 salary range to \$50,000-\$60,000 for the Director's position. Salary is contingent on experience. Shannon Jones seconded the motion. Dee Culbertson did Roll Call. All approved.

Policy: Current policies reviewed renewed formatting in progress.

Henderson Fun(d) Association: The committee needs to schedule a follow up meeting to discuss the logistics and action items for the Adult Art Show on October 23, 2023.

Adhoc Bylaws Committee: Draft changes will go to the Association for the annual November meeting. Document changes will be available on the website and in-house.

OLD BUSINESS:

NEW BUSINESS:

Motion 47-23: Fred Grimm made a motion to adjourn the meeting. Karen Roderick seconded the motion. Motion carried.

With no further business, Dee Culbertson adjourned the meeting at 6:43 pm.

Ronni Charles, Fiscal Officer

Jessica Bailey, Secretary